

Overview

FEDERAL MINISTRY OF EDUCATION

INVITATION TO TENDER FOR THE EXECUTION OF 2020 APPROPRIATION FEDERAL GOVERNMENT GIRLS COLLEGE OMU-ARAN, KWARA STATE

(1) INTRODUCTION:

The Federal Government of Nigeria (FGN), in furtherance of the execution of Year 2020 Appropriation Act, has allocated funds to the Federal Ministry of Education (FME), Federal Government Girls College (FGGC) Omu-Aran, Kwara State for the execution of its Policies, Programmes and Project towards achieving the mandate of the College. Accordingly, the College wishes to invite reputable contractors and suppliers with good track record, proven competence and relevant experience to tender for the execution of the project:

SCOPE OF WORK:

LOT NO	PROJECT DESCRIPTION	LOCATION
Lot W1	Completion of Perimeter Fence	FGGC, Omu-Aran

(3) ELIGIBILITY REQUIREMENTS:

Prospective bidders must possess the following requirements;

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including forms CAC2 and CAC7 or CAC1:1;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2017, 2018 & 2019) valid till 31st December, 2020; with minimum average annual turnover of N20 million;
- (c) Evidence of current Pencom Compliance Certificate valid till 31stDecember, 2020;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December. 2020;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020.
- (f) Evidence of Registration on the National Database of Federal Contractors. Consultants and Service providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Federal Government College. Omu-Aran or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three(3) years – (2017, 2018. 2019);
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, ARCON, QSRBN, CORBON etc.;
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation/Job Completion Certificates and Photographs of the projects;

(l) List of Plants/Equipment with proof of Ownership/Lease (for works);

(m) All documents for submission must be transmitted with a Covering letter under the Company's Letter Head Paper duly signed by the authorized officer of the company. The letter head paper must bear amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), e-mail address and Names and Nationalities of the Directors of the Company at the bottom of the page.

(4) COLLECTION OF TENDER DOCUMENTS

The tender documents are to be collected from the Office of the Vice Principal (Special Duties), FGGC, Omu-Aran between the hours of 08:00am and 04:00pm daily Monday – Friday from the date of this publication, upon the presentation of a copy of the College's receipt obtained by the payment of a non-refundable processing tender fee of N 10,000.00 into the Federal Government Girls College Omu-Aran's REMITA account in any reputable commercial bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENTS

Completed tender documents should be in two Hard copies (marked "Original" and "Copy") each for both Technical & Financial Bids, with Soft copy of Financial bid only, in MS Excel format, packaged in two separate wax sealed envelopes clearly marked at the top right corner of each envelope stating the Lot number and title of the project and at the reverse side, the name and address of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the Lot number and title of the project and dropped in the appropriate Tender Box at Vice Principal, Special Duties' Office, Federal Government Girls College, Omu-Aran, addressed to:

The Principal

Federal Government Girls College, OmuAran, Kwara State.

The submission should be made **not later than 12:00noon on Monday 26 October, 2020** Bids received late will not be opened Please make sure you register your Bid and sign the "Bid Submission Register" as appropriate. The College will not be held responsible for wrongly submitted Bids.

(6) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00noon on Monday 26 October, 2020** in the College's Conference Room, Federal Government Girls College, OmuAran, Kwara State.

In compliance with NCDC protocol/BPP guidelines on the maintenance of social distance and avoidance of overcrowding in the conduct of Public Procurement processes in this era of COVID-19 pandemic, bidders and members of the general public are not to attend the bid opening. The bids opening (technical & financial) will be covered by video recording in the presence of two (2) representatives of relevant professional body and Non-Governmental Organization.

(7) GENERAL INFORMATION

- (i) Bid must be in English Language and signed by an official authorised by the bidder.
- (ii) Bids submitted after the deadline for submission would be returned un-opened;
- (iii) Bidders should not bid for more than one (1) Lot;
- (iv) All costs will be borne by the bidders;
- (v) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services) provided it arrived before the deadline;
- (vi) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of unsuccessful bidders will be returned unopened;
- (vii) Any bidder who fails to comply with any of the eligibility requirements as stated above will be disqualified.
- (viii) Due diligence exercise will be carried out to verify the claims made by bidders;

(ix) The Federal Government Girls College, Omu-Aran, Kwara State, is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED:

PRINCIPAL,

FEDERAL GOVERNMENT GIRLS COLLEGE,

OMU-ARAN, KWARA STATE.



INVITATION TO TENDER

BOOKMARK THIS JOB

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